

FAQ: Provider Benefit Tool

HOW DO I ATTACH A FILE TO A CLAIM?

1. Find the claim you want to attach a file to via the **Quick Search**, **Patient Lookup**, or **Browse Claims** processes.
2. Once the claim is found, scroll to the bottom of the screen and click the **Upload Attachments** link.
3. In the **Attachments** section, drag the document you want to attach to the claim to the upload box. Note the listed file size and file type requirements.
4. Select the **Document Type**.
5. Add any necessary **Notes**.
6. Click the **Attach To Claim** button to complete the attachment. Clicking **Cancel** will clear the form if needed.

SEARCH 1 Quick Search Patient Lookup Browse Claims

Search for Patients, Claims, or Remittance Advice using any form of numeric ID
Subscriber ID, Claim ID, Check Reference ID, SSN, Medicaid, Check Number

ID NUMBER
Enter ID (Subscriber ID, Claim ID, etc.)

SEARCH

For a more comprehensive overview of a patient's previous medical coverage history, please use the Patient Lookup link above and search by Name and DOB.

Provider Benefit Tool

Search Pre-Auth Status Provider Update FAQ Contact Us

John Smith

#	Code	Units	Total Charged	Allowed	Plan Paid	Copy	Deductible	Coinsurance	Remarks Code
1	99213	1	\$144.00	\$103.64	\$82.91	\$0.00	\$0.00	\$20.73	PXN
TOTALS:			\$144.00	\$103.64	\$82.91	\$0.00	\$0.00	\$20.73	

Claim Line Explanations

Line Sequence #(s)	GC/CARC/RARC	Description	Claim Line(s) Amount
1	CO, 45	Charge exceeds fee schedule/maximum allowable or contracted/registered fee arrangement.	\$40.36
1	PR, 2	Coinsurance Amount.	\$20.73

Group Codes (GC) = CO: Contractual Obligations PR: Patient Responsibility PI: Payor Initiated Reductions OA: Other Adjustments

Claim Letters
There are no letters for this claim.

Attachments

0 Files Attached to Claim

None

2 Upload Attachments

Attachments

0 Files ready to be attached

3

Drag your attachments here or
Browse For File(s)

5

15 MB maximum per file.
JPEG, JPG, GIF, PNG, PDF, DOC,
DOCX, XLS, XLSX, TXT file types
only.

CLAIM NUMBER

4

DOCUMENT TYPE
Select Type

NOTES

6

CANCEL ATTACH TO CLAIM

0 Files Attached to Claim

None